




INTERNATIONAL COUNCIL OF MUSEUMS
COMITATO NAZIONALE ITALIANO

**WELCOME TO
THE
INTERNATIONAL
COUNCIL OF
MUSEUMS**

INTERNATIONAL COUNCIL OF MUSEUMS

- ▶ **LEGAL STATUS:** Established in 1946 is a non-profit organization subject to French legislation (the 1901 law on association) and a non-government organization maintaining formal relations with the United Nations Educational, Scientific and Cultural Organization (UNESCO) and having a consultative status with the United Nations Economic and Social Council

- ▶ **LOCATION:** The registered office of ICOM is Maison de l'UNESCO, 1 rue Miollis, 75732 Paris Cedex 15, France. The location may be modified by a decision of the Executive Council.
 - ▶ **MISSION:** ICOM is the international organization of museums and museum professionals which is committed to the conservation, continuation and communication to society of the world's natural and cultural heritage, present and future, tangible and intangible.
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▶ **PURPOSE**

▶ ICOM establishes professional and ethical standards for museum activities

promotes training

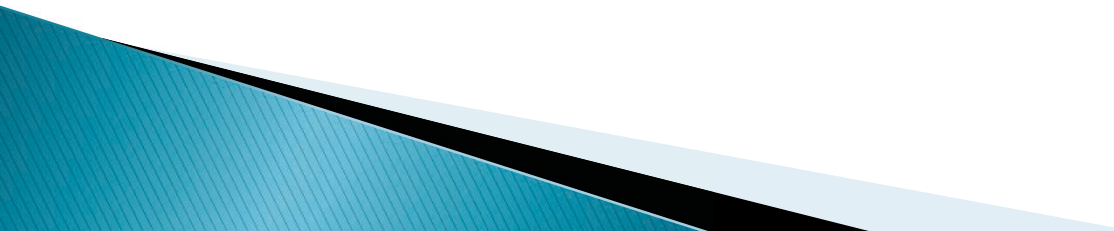
advances knowledge and

raises public cultural awareness through

global networks and cooperation programs.

▶ THE ICOM SECRETARIAT

Under the direction of the Secretary General, the ICOM Secretariat is responsible for:

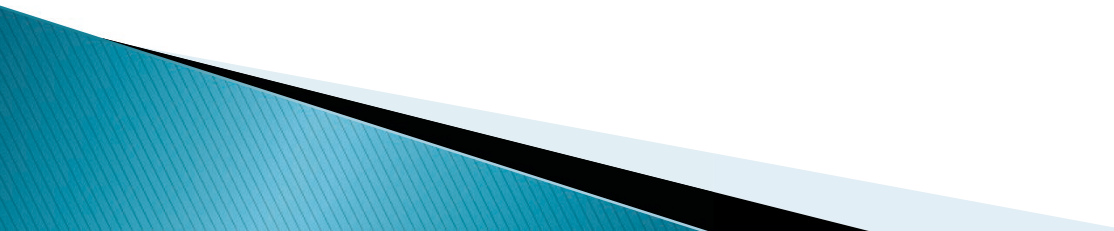
- ❖ coordination of members throughout the world
 - ❖ updating of membership records
 - ❖ mailing of membership cards
 - ❖ communication with NC's and IC's
 - ❖ organization of meetings and activities of Executive Council and Advisory Committee
 - ❖ administrative preparation of General Conference
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COMPONENT BODIES OF ICOM

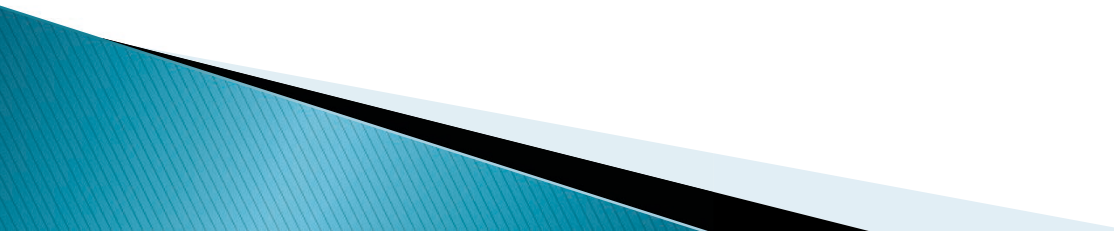
▶ NATIONAL COMMITTEES

- ❖ The National Committees are the principal instruments of communication between the ICOM Secretariat and its members.
- ❖ Within its country, the National Committees ensures the management of ICOM's interest, represents the interest of its member within ICOM and helps to implement ICOM's programs.

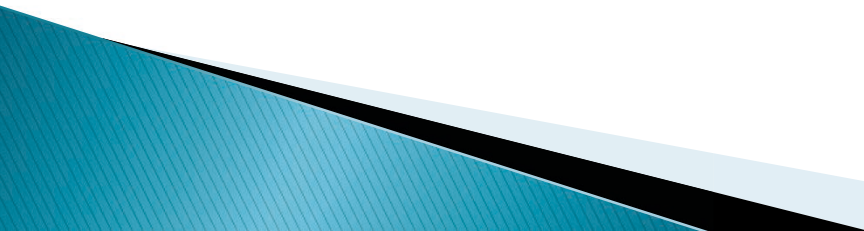
▶ INTERNATIONAL COMMITTEES

- ❖ Through its International Committees, ICOM achieves its major objectives:
 - ❖ the exchange of scientific information at an international level
 - ❖ the development of professional standards
 - ❖ the adoption of rules and recommendations and
 - ❖ the realization of collaborative projects
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APPROVAL OF MEMBERSHIP PROCEDURE

- ❖ Membership to ICOM maybe sought through the National Committee of the applicant's principal place of residence or principal place of business. The National Committees shall forward membership applications to ICOM's Secretariat.
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INSTITUTIONAL MEMBERS

- ▶ **Institutional members** – Museums or other institutions complying with the definition of a museum outlined in Article 3 of ICOM's Statutes and Article 2.1 of ICOM internal rules and regulations.
 1. **Regular** – A museum or institution complying with the definition of a museum, divided into 6 categories according to the level of their operating budget.
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2. Sustaining – Institutional members who wish to join ICOM and contribute to ICOM activities with higher fee

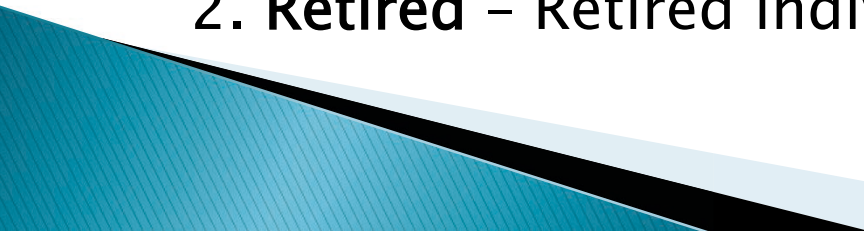
3. Contributing – Institutional members who wish to join ICOM because of their interest in museums and the international cooperation among museums and contribute to ICOM activities with a higher fee.

4. Supporting – Any institution that brings sufficient support to ICOM (financial or other) because of their interest in museums and the international cooperation among museums. These members do not have the right to vote within ICOM

Aside from institutions designated as museums, the following institutions are qualified as museums eligible to seek membership to ICOM:

- i. Natural, archaeological and ethnographic monuments and sites and historical monuments and sites with museum-related activities including acquisition, conservation, and making material evidence of peoples and their environment;
- ii. Institutions holding collections and displaying live specimens of plants and animals, such as botanical and zoological gardens, aquariums and vivariums;
- iii. Science centres and planetariums;
- iv. Non-profit art galleries as well as conservation institutes and exhibition galleries maintained by libraries and archive centres;
- v. Nature reserves;
- vi. National, regional or local museum organizations undertaking research in areas of conservation, education, training, documentation, as well as other activities relating to museums and museology;
- vii. Cultural centres and other institutions that facilitate the preservation, perpetuation and management of tangible and intangible heritage resources including living heritage and the creation of digital artifacts.

INDIVIDUAL MEMBERS

- ▶ **Individual members** – Refers to Museum Professionals, as outlined in Article 3 of ICOM's Statutes and Article 2.2 of ICOM internal rules and regulations, active or retired, or any other persons who through their experience or professional services rendered to ICOM, have the right to join ICOM as an individual member.
 1. **Regular** – Active individual museum professionals.
 2. **Retired** – Retired individual museum professionals.
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3. Students – Students enrolled to university programs relevant to Museums; these students can be nominated into this category by a National Committee. These members do not have the right to vote within ICOM.

4. Associate – Individual members who wish to join ICOM and contribute to ICOM activities with a higher fee

5. Contributing– Individual members who wish to join ICOM because of their interest in museums and international cooperation among museums and to contribute to ICOM activities with a higher fee.

Adherence to the ICOM Code of Ethics for Museums

According to Article 4 of the ICOM's Statutes, all persons wishing to become members of ICOM "shall indicate [...] that they accept and will comply with the ICOM Code of Ethics for Museums". In addition, membership in ICOM shall not be available to any person or institution including its employees) which trades (buys or sells for profit) cultural property including works of art, natural and scientific specimens, taking into consideration national legislations and international conventions.

The following statement is mandatory and must be completed by all members of ICOM, current and new members.

Anyone failing to fill it could see its membership/renewal refused.

INDIVIDUAL MEMBERS

I, _____, hereby declare that I formally accept and respect the ICOM Code of Ethics for Museums. I am not dealing (i.e. buying and selling for profit) cultural goods including works of art or natural and scientific specimens.

Date:

Signature:

INSTITUTIONAL MEMBERS

I, _____, hereby declare that my institution accept and respect the ICOM Code of Ethics for Museums. I am not dealing (i.e. buying and selling for profit) cultural goods including works of art or natural and scientific specimens.

Date:

Signature:

Note: This declaration of adherence to the ICOM Code of Ethics for Museums should be kept by National Committees.

BENEFITS FOR INDIVIDUAL AND INSTITUTIONAL MEMBERS

▶ MEMBERSHIP CARD

- ❖ Grants free entry or at a reduced rate to many museums all over the world.



▶ FREE PUBLICATION

- ❖ ICOM News: ICOM's quarterly newsletter (English, French, Spanish)



- ❖ Study Series: published by ICOM's International Committees (English, French, Spanish)

- ❖ Other Titles (check list of Available Publications from the Secretariat)

Membership Fees

ICOM offers a sliding-scale for membership fees to institutional members. The fees vary depending upon the number of salaried personnel.

Retired museum professionals can also enjoy reduced membership rate.

The Executive Council, during its June 1993 meeting, increased the number of countries eligible to receive membership subsidies.

Individual members of ICOM residing in these countries pay only one-half of the fixed membership rates. This subsidy is now

accorded even if a National Committee does not exist in the country.

FEE STRUCTURE

	INDIVIDUAL MEMBERS			
	CATEGORY 1	CATEGORY 2	CATEGORY 3	CATEGORY 4
Regular	€ 70	€ 50	€ 23	€ 20
Retired	€ 33	€ 20	€ 11	€ 10
Student*	€ 33	€ 20	€ 11	€ 10
Associate	€ 130	€ 130	€ 130	€ 130
Contributor	€ 187	€ 187	€ 187	€ 187
Supporting*	€ 261	€ 261	€ 261	€ 261

INSTITUTIONAL MEMBERS

	OPERATION BUDGET	CATEGORY 1	CATEGORIES 2, 3 AND 4	NUMBER OF CARDS
REGULAR	REG. I < €30,000	€270	€216	3
	REG. II €30,000 – €100,000	€335	€270	4
	REG. III €100,000 – €1,000,000	€498	€389	5
	REG. IV €1,000,000 – €5,000,000	€598	€473	6
	REG. V €5,000,000 – €10,000,000	€681	€541	7
	REG. VI > €10,000,000	€832	€832	8
SUSTAINING		€1,912	€1912	
CONTRIBUTING		€3975	€3975	
SUPPORTING*		€4,809	€4,809	

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Pakistan – Cat 4

Palau – Cat 2

Palestine – Cat 4

Panama – Cat 2

Papua New Guinea – Cat 4

Peru – Cat 3

Philippines – Cat 3

Poland – Cat 2

Portugal – Cat 2

Paraguay – Cat 3

CARDS and STICKERS

▶ CARDS

The cards of new members are shipped to the National Committees within the two weeks following the date of receipt of applications by the Membership Department.

▶ STICKERS

The stickers are placed on the ICOM cards: they are proof of payment and must therefore be subject to strict by both the Secretariat and the National Committees.

*The National Committee is automatically sent stickers each year according to the current number of members affiliated to your National Committee during the previous year, with an additional margin of 5% to cover new membership and losses.

REPLACEMENT OF ICOM CARDS

- ▶ A request for replacement of an ICOM card is only possible if it comes from the National Committee. It must be made by e-mail or by post and be justified.

PAYMENT OF MEMBERSHIP DUES

▶ A. APPLICABLE GRIDS

- ❖ A member shall pay annual dues to ICOM at a rate determined for the category of membership to which the member belongs. To determine the amount of a member's annual dues, refer to the ff. documents:

**The "Fee structure for 2015"*

**The "Categories of countries"*

▶ B. WHEN?

- ❖ The National Committees whose members will benefit from the services associated with the new card from January 1st, 2015 are encouraged **to collect the payments of dues once the stickers are sent** and, whenever, to forward the funds collected to the Secretariat by **28 February, 2015 at the latest.**
- ❖ Membership applications received at the Secretariat after 30 September will be considered effective as of 1 January of the following year.

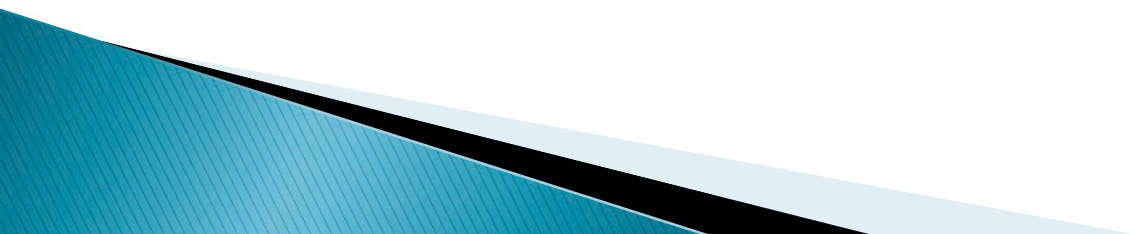
▶ C. TO WHOM?

- ❖ National Committees should remit their membership due in single payment to the Secretariat (Article 5.1 of the Statutes of ICOM). Committees finding it necessary to submit payments in two installments are requested to submit the second payment not later than 30 June, 2015.

▶ **D. HOW?**

- ❖ Dues are to be paid to the Secretariat IN EUROS.

PROCEDURES FOR ANNUAL SUBSCRIPTIONS AND MEMBERSHIP TO INTERNATIONAL COMMITTEES



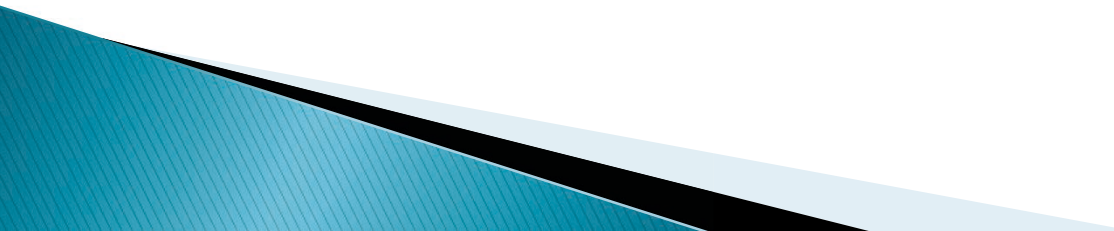
MEMBERSHIP IN INTERNATIONAL COMMITTEES AND AFFILIATED ORGANIZATIONS

Memberships in ICOM's International Committees is automatic, upon receipt of an application for International Committee membership. Copies of this form can be requested from the Membership Service Unit.

The Unit processes applications from *BONA FIDE* members and forwards copies to the secretariats of the relevant International Committees. In processing applications, the unit verifies if the person/institution is an ICOM member in good standing.

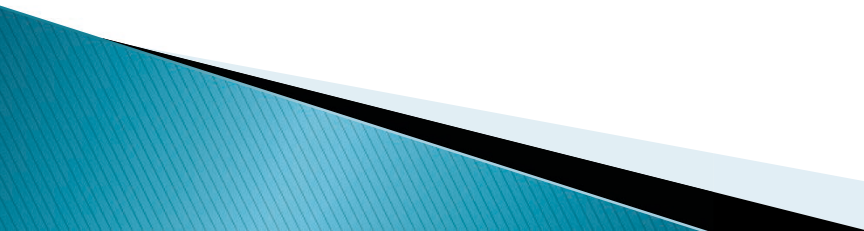
An individual member can be a VOTING member in only one International Committee and a corresponding (NON-VOTING) member in TWO other Committees. An institutional member can be a corresponding (non-voting) in several International Committees.

N.B. All new members of ICOM receive a packet of documents from the Membership Services Unit which includes ICOM News, ICOM Statutes and Code of Ethics, lists of advantages accorded to individuals and institutions.



TRAVEL GRANT APPLICATION

ICOM is inviting interested members to apply for travel grants for general conferences. To be eligible to apply, candidates must fulfill the following data: (1) they must be from developing countries or countries with a non-convertible currency, (2) they must have paid their dues for 3 consecutive years, and (3) they must not have benefited from two consecutive travel grants to the General Conferences.



Candidates fulfilling the above conditions may

- write a letter to the ICOM Secretariat stating their motivation for attending the Conference and the benefits they expect to derive from it.

- a curriculum vitae,

- amount of the grant requested, and

- a letter of recommendation from the Chairperson of the National Committee or International Committee (or any relevant person)

. . Without friends, we are lonely”

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